



Memorandum

Date: May 10, 2013

To: John Kovash, Mayor
Members, West Linn City Council

From: Chris Jordan, City Manager 

Subject: Council Schedule

May 13 Council Meeting

The City Council is scheduled to begin its evening with interviews of Interim Municipal Judge candidates. Resumes of the four candidates are attached and the schedule is:

5:00 Ron Gray

5:15 Zach Lorts

5:30 Elizabeth Lampson

5:45 Rhett Bernstein

At 6:00 the Council will meet in its pre-meeting work session. On the agenda for the 6:30 meeting is award of the contract for Chief Information Officer services. Attached to this memorandum is the negotiated price for these services from the selected contractor.

Future Meetings

Attached is the Council's tentative agenda schedule. Highlights include:

May 20: Aquatic Center survey results

May 27: No meeting

June 3: Street fee discussion

June 10: Adoption of the Biennial Budget

Please let me know if you have any questions.

Attachment



Ronald L. Gray
Attorney at Law

802 Main Street, #103
Oregon City, OR 97045
(503) 655-1111 FAX (503) 655-1112

February 5, 2013

Chris Jordan
City Manager
West Linn City Hall

RE: Municipal Court Pro Tem/Interim Judge

Mr. Jordan:

This letter is to offer my services to the City of West Linn as the Pro Tem or Interim Judge after Judge Karabeika leaves office and until you hold the next election. I am a resident of West Linn and I have already served as a pro tem judge for your court in conflict cases. I was asked if I had an interest in helping out your court, and indicated I would be happy to do so. I can open up my schedule to cover the court sessions. I have enclosed my resume. I believe if you check with the court staff and Judge Karabeika, you will find I have a good working relationship with them. As long as any work I do for West Linn is as an independent contractor, it is not a conflict with my office as Judge for Milwaukie. Thanks you for considering this proposal.

Sincerely,

A handwritten signature in blue ink, appearing to read 'R. Gray', with a long horizontal stroke extending to the right.

Ronald L. Gray

RONALD L. GRAY

EDUCATION: Reedsport High School, 1972,
Southern Oregon State College, 1976, Bachelor of Science, Political Science
Willamette University Law School, 1979, Doctor of Jurisprudence

MEMBERSHIPS: Oregon State Bar #79249
Clackamas County Bar, (Secretary 2004, Treasurer 1993)
Multnomah County Bar
Oregon Municipal Judges Association
Oregon Criminal Defense Lawyers Association

JUDGE: Milwaukie Municipal Court, since 1988
Oregon City Municipal Court (Pro Tem), 1990-94, 1997-98
Gladstone Municipal Court (Pro Tem), 2012-present

HEARINGS OFFICER: Lewis and Clark College parking citations

ARBITRATOR: Clackamas and Multnomah County Courts, for over 15 years

PROSECUTOR: Oregon City Municipal Court, 1994-1996, 1998-present
Special prosecutor, West Linn Municipal Court, 1993-present

PAST COMMITTEES:
Criminal Law Legislative Subcommittee, Oregon State Bar, 1994
Clackamas County Domestic Violence Coordinating Council, 1993-1998
Criminal Forms Management Committee, Oregon Judicial Department, 1987-91
Indigent Defense Task Force, State Legislature, 1990
Uniform Criminal Jury Instruction Committee, Oregon State Bar, 1988-90
District Court Rules Committee, Clackamas County, 1985-89

PRESENT COMMITTEES:
Court Liaison Committee, Clackamas County, since 1990
Clackamas County Local Public Safety Coordinating Council, 1999-2010
Community Court Steering Committee, since 2003
Public Defense Services Commission:
Contractors Advisory Group

BOARDS: Theft Talk, prevention and offender counseling, Board of Directors, 1988-91, Chair 1989-91
Clackamas Indigent Defense Corporation (CIDC), Administrator, Treasurer, Incorporator,
1985-present
Oregon Arbitration Corporation, Incorporator, 1990-1996

RECOGNITION: Oregon State Bar Public Service Merit Award/Certificates of Appreciation
Boss of the Year, Clackamas County Legal Secretaries Association, 1990
Who's Who In American Law, 1992/93

ACTIVITIES: Taekwan-Do = Black Belt, weight training, hunting

ZACK M. LORTS

Attorney at Law

720 McLoughlin Blvd.
Oregon City, OR 97045

(503) 656-5228

FAX: (503) 656-3562

Email: zlorts@msn.com

May 8, 2013

West Linn City Council
22500 Salamo Road
West Linn, OR 97068

Re: Municipal Court
Judge Vacancy

Dear Council Members:

I would like to be considered by you for appointment to fill the recent vacancy on the West Linn bench. I have lived in West Linn since 1985, and have practiced mainly criminal law, as both a prosecutor and defense attorney since 1977. I have sat as a pro tem judge for West Linn several times, and I have maintained a law practice in Oregon City since 1981. I have a working relationship with the attorneys who practice in West Linn Court, as well as the staff.

I understand that I am presently scheduled for an interview with the Council on Monday, May 13th at 5:15 p.m. I including with this letter of interest an updated resume, as well as references.

Thank you for your consideration in this matter.

Very truly yours,

Zack M. Lorts
ZML:jls

Enclosure

ZACK M. LORTS

720 McLoughlin Blvd.
Oregon City, OR 97045

Tel. 503-656-5228 / Fax 503-656-3562
zlorts@msn.com

Experience:

Law Office of Zack M. Lorts
Oregon City, OR
Attorney/Owner
April 1981 – present

- Established criminal law practice; serving tri-county area.
- All types of crimes, from traffic infractions to murder.
- Member CIDC.
- Personal Injury.

**Lane County District
Attorney's Office**
Eugene, OR
Deputy District Attorney
July 1978 – February 1981

- DDA tasked with prosecuting all levels of crimes; misdemeanor through murder.
- Specialized in sex crimes.
- Juvenile Court DDA.

Springfield City Prosecutor
Springfield, OR
May 1976 – July 1978

- Intake, review, filing and prosecution of all City Code violations.
- Prosecution of all traffic violations and misdemeanors within City.

Municipal Court Judge
Pro tempore
West Linn, OR
Molalla, OR

- Preside over arraignments, pleas, sentencings, and trials.

Education:

- **University of Oregon Law School**, Eugene, OR, J.D. 1971.
- **University of Oregon**, Eugene, OR, B.S. 1974.
- **Gresham High School**, Gresham, OR, H.S. Diploma 1970.

Personal:

- Married, three children, West Linn resident since 1985.

Interests:

- Golfing, fishing, gardening, bicycling.

**ZACK M. LORTS
REFERENCES**

Hon. Robert D. Herndon
Presiding Circuit Court Judge
Clackamas County Courthouse
807 Main Street, Room 305
Oregon City, OR 97045
Tel. 503-655-8644

Hon. Kathie Steele
Circuit Court Judge
Clackamas County Courthouse
807 Main Street, Room 308
Tel. 503-655-8678

Hon. Thomas J. Rastetter
Circuit Court Judge
Clackamas County Courthouse
807 Main Street, Room 307
Tel. 503-655-8432

Hon. Heather Karabeika
West Linn Municipal Court Judge
1672 Willamette Falls Dr.
West Linn, OR 97068
Tel. 503-607-0670

Jerry Seeberger
Lake Oswego City Prosecutor
Lake Oswego, OR 97035
Tel. 503-723-7988

Hon. Bruce Shepley
Lake Oswego Municipal Court Judge
Lake Oswego, OR 97035
Tel. 503-636-3601



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Fax (503) 222-4428

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Columbia Center - 701 Fifth Avenue
Suite 5500 - Seattle, Washington 98104-7096
Telephone (206) 622-2295
Fax (206) 340-0724

May 6, 2013

VIA EMAIL ONLY
citymanager@westlinnoregon.gov

Mr. Chris Jordan
West Linn City Manager
22500 Salamo Road
West Linn, OR 97068

Re: *West Linn Municipal Court Judge Vacancy*

Dear Mr. Jordan:

I am writing to request the City's consideration for West Linn Municipal Court Judge, for the position recently vacated by Judge Karabeika. I am a twenty-year litigation attorney, currently working as a shareholder with Davis Rothwell in downtown Portland. I have resided in West Linn, with my family, for sixteen years. My children attend West Linn schools. I am proud to call West Linn home and would be honored to serve as Judge to this vibrant City.

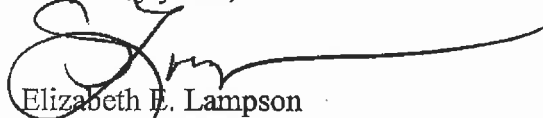
Enclosed please find a copy of my current resume. Further information can also be found on my web page: www.davisrothwell.com/Attorneys/Elizabeth_E_Lampson.

My experience lies in civil litigation, through all aspects of client counsel to jury trials and appeals. I have worked in private practice as well as in house, as corporate counsel. As a Firm owner, I have staff supervision and administrative oversight experience. I have worked with Judges and litigators throughout this great State. I also volunteer in the community as a mock trial judge, speaking at industry CLEs, and speaking in classrooms on careers in law. I genuinely enjoy people, and work well with others.

While I anticipate serving as a Judge would require learning new aspects of municipal and administrative law, my breadth of experience, and interest and ability to work with others would aid my prompt and efficient understanding of all that is required to serve as West Linn's Municipal Judge. I would welcome the challenge.

Thank you for your consideration.

Very truly yours,



Elizabeth E. Lampson

EEL/dmo
Enclosure

Elizabeth E. Lampson



PRACTICE AREAS Emphasis on commercial litigation defense and coverage in construction defects, products liability, asbestos, premises liability, and professional liability, in state and federal courts. Multiple jury trials, arbitrations, mediations, and complex settlement agreements.

EMPLOYMENT

2004-present **Shareholder**, Davis, Rothwell, Earle & Xóchihua, Portland, Oregon (Associate Attorney, 2004-2006)
2003-2004 **Associate**, Callahan & Shears, Portland, Oregon
2000-2003 **Staff Counsel**, Safeco Insurance Company, Portland, Oregon
1997-2000 **Associate**, Lachenmeier, Enloe & Rall, Portland, Oregon
1993-1997 **Associate**, Litigation Solutions Law Group (formerly Williams, Romanski, Polverari & Skelton), Redwood City, California
Summer 1991 **Legal Extern**, United States District Court, Chambers of the Honorable Harry L. Hupp, Los Angeles, California

EDUCATION

Southwestern University School of Law, Los Angeles, California; J.D., 1993

- Alternate Finalist (oral argument), 1991 California Moot Court Competition
- Commissioner, Student Bar Association, Board of Community Affairs
- Co-Founder, grant program for public interest law externships
- Visiting student, University of San Francisco Law School, 1992-1993

University of California-Berkeley, Berkeley, California; B.A., 1989

- B.A., With Honors, Sociology
- Member, Alpha Kappa Delta, International Sociology Honors Society
- Member, Cal-in-the-Capitol, Washington, D.C., internship program (MALDEF)

OTHER EXPERIENCE

- **Speaker**, Oregon Casualty Adjusters Association: *Hot topics in Litigation* (2012)
- **Speaker**, National Business Institute: *Emerging Issues in Oregon Indoor Air Quality and Toxic Mold Litigation* (2004)
- **Speaker**, Oregon Casualty Adjusters Association: *How to Win Slip and Fall Summary Judgments* (2003)
- **Speaker**, Safeco Insurance Company legal retreat: *Appellate Update* (2002)
- **Speaker**, Safeco Claims: *Premises Liability Defense* (2001)
- **Speaker**, Safeco Specialty Claims: *Contrasting Oregon and Washington Construction Defect Litigation* (2001)
- **Speaker**, Safeco Claims: *Coverage Analysis for Construction Defect Claims* (2000)
- **Judge**, various Mock Trial/Moot Court competitions (1998-present)

BAR MEMBERSHIPS

State Courts: California (1993), Oregon (1997), Washington (1998)
Federal Courts: United States District Court (Oregon, 1999); United States District Court (Northern District California, 1993); United States District Court (Central District California, 1993); 9th Circuit Court of Appeals (1995)



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Fax (206) 340-0724

May 9, 2013

VIA EMAIL ONLY

citymanager@westlinnmoregon.gov

Mr. Chris Jordan
West Linn City Manager
22500 Salamo Road
West Linn, OR 97068

Re: *West Linn Municipal Court Judge Vacancy*

Dear Mr. Jordan and City Council Members:

Thank you to the Council for my further consideration for Interim Municipal Judge. I look forward to interviewing with you.

I am writing to provide you with several professional references:

Ken Walhood
Attorney at Law
Blunck & Walhood LLC
West Linn Law Center
2350 Willamette Falls Drive
West Linn, OR 97068
(503) 656-1654

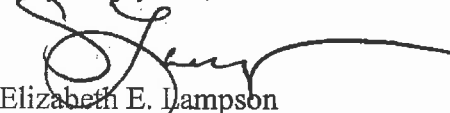
Michelle K. McClure
Attorney at Law
Landye Bennett Blumstein LLP
1300 SW Fifth Ave, Suite 3500
Portland, OR 97201
(503) 224-4100

Dan Thenell
Thenell Law Group
12909 SW 68th Parkway, Suite 320
Portland, OR 97223
(503) 372-6450

Each of these colleagues is a practicing attorney; however, I can also provide additional non-lawyer professional references at your request.

Thank you again for your consideration.

Very truly yours,



Elizabeth E. Lampson

EEL/dmo

Memorandum

Date: April 29, 2013

To: Chris Jordan, City Manager

From: Kirsten Wyatt, Assistant City Manager

Subject: Contract for Chief Information Officer Services – Addendum A

The attached rate sheet is submitted as an attachment to Agenda Bill 2013-05-13-03.

The City of West Linn has been paying \$10,000 per month for Chief Information Officer (CIO) services as part of our temporary contract with Polar Systems. The attached rate sheet includes this same rate for the ongoing contract that is included as part of Agenda Bill 2013-05-13-03.

It is my recommendation that the City Council authorize the signature of the contract including this monthly service agreement amount. The thought leadership, financial planning, and overall technical expertise of Polar Systems' on-site staff makes this a cost effective approach to IT leadership for the City of West Linn.



Addendum A- WL060113 Services Rate Sheet

Time & Material Service

Network Engineer (General Services).....	\$165.00/hour
Network Engineer (Security, Storage, Disaster Recovery, Virtualization).....	\$200.00/hour
Senior Consultant (vCIO Services).....	\$225.00/hour
Application Solutions (Senior Consulting, Implementation, Training, Programming).....	\$185.00/hour
Onsite Travel Charge (round trip within 25 miles radius).....	\$50.00/flat
Onsite Travel Charge (outside of 25 miles radius).....	\$100.00/hour

Remote support is billable in 15 minute increments or on a per incident basis. A 2-hour minimum applies to all on-site service.

Extended Hours service rates are 1.5 times the applicable rates, portal to portal

After Hours service rates are 2.0 times the applicable rates, portal to portal

Business Hours

Standard Hours (Standard Rates).....	Monday-Friday (excluding holidays) 8:00AM-5:00PM
Extended Hours (1.5X).....	Monday-Friday, 6:00AM-8:00AM & 5:00PM-8:00PM & first four hours on Saturday
After Hours (2.0X).....	Monday-Friday, 8:00PM-6:00AM, Sundays, holidays & after four hours on Saturday

Service Agreements

Platinum	\$10,000 (minimum)
Pre-paid retainer agreement billed at 8% below Time & Material Service rates	
One-hour phone response, Priority on-site service scheduling	
Gold	\$5,000 (minimum)
Pre-paid retainer agreement billed at 5% below Time & Material Service rates	
One-hour phone response, Priority on-site service scheduling	

Non-PolarStar 24x7 Support Access / Emergency Response

Access to Network Engineering Support after Standard Hours and Emergency Response during Standard Business Hours, one number access via 24x7 answering service.....\$250 per month. This requires a yearly contract which provides a telephone response within 1 hour, and escalation to Polar Systems management if a call is not returned. 2 hour minimum billable at the prevailing rate beginning at the time of return call from engineer.

Emergency service access fee.....	\$300.00/incident
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Quotations for PolarStar Services are available by request.

Please ask about our other services including Project Management / Site Assessments / Outsourcing/ Fixed Fee Projects.

City Council Meetings – Upcoming Agenda Items – Tentative Schedule

May 13 Council Meeting	April 24 Minutes Street Sweeper (Calvert) CIO Contract (Wyatt) Interim Municipal Court Judge
May 20 Special Meeting/Work Session	Exec Session – Labor Negotiations AFSCME (Knudson) Visa/MC (Thornton) NA Presidents Misc. CDC Amendments (Sonnen) Aquatic Center Public Opinion Poll Results Aquatic Center Task Force Recommendation
May 27 Council Meeting	Memorial Day – No Meeting
June 3 Work Session	Charter Amendments (Jordan) Street Fee (Calvert) Sport Courts
June 10 Council Meeting	Council Tribal Letter JFA USGS Pesticide Monitor Study (Calvert) Adopt Budget (Seals) Supplemental Budget – PH (Seals) State Revenue Sharing Funds – PH (Seals) CIP – PH (Seals) State Shared Revenue (Seals) Master Fees (Seals) Community Grants (Seals) Misc CDC Amendments – PH (Sonnen)
June 17 Work Session	
June 24 Council Meeting	
July 1 Work Session	
July 8 Council Meeting	
July 15 Work Session	
July 22 Council Meeting	

Pending

- LO Intertie Agreement, License Agreement, IGA Cooperative PW Agmt (Chris Crean)– (Jun)
- Trails Master Plan (Worcester) – (Aug) PH
- Historic Code Amendment (Javoronok/Thornton) – (Jul)
- Surplus Property (Dodge Way - Worcester) (Kerr)
- Property Designation (Worcester)
- Energy Savings Solutions (Pelz/Worcester)
- Security Programs (Timeus)
- Fair Court (July)
- Uniform Appeals and Code Enforcement (Thornton)
- Mapleton Property Trail (Worcester)